

# 2019 SHOP SPACE APPLICATION

## New Participants

TO: PITTSBURGH RENAISSANCE FESTIVAL (the "Company")

Dates: August 17-18 , 24-25, 31 September 2-3, 7-8, 14-15, 21-22, 2019  
Hours: 10:30 a.m. to 6:30 p.m.  
Festival Location: 112 Renaissance Lane, West Newton, PA 15089

**Return Applications to: Pittsburgh Renaissance Festival  
112 Renaissance Lane  
West Newton, PA 15089**

Artist's Name: \_\_\_\_\_

Shop Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Social Security or Federal ID Number: \_\_\_\_\_

Home Phone: ( ) \_\_\_\_\_ Work Phone: ( ) \_\_\_\_\_

**Note:** The responsible party will be considered the sole contact for negotiations and decisions for the exhibitor. The responsible party will handle all fees and contractual arrangements. The responsible party must be either a partner or the owner of the business, and must be present 4 out of the 6 weekends.

Responsible Party's Name: \_\_\_\_\_

Shop Name: \_\_\_\_\_

Social Security or Federal ID Number: \_\_\_\_\_

Permanent Address: \_\_\_\_\_  
Street City State Zip

Home Phone: ( ) \_\_\_\_\_ Work Phone: ( ) \_\_\_\_\_

List the other Festivals and major shows, in which you have or plan to participate:

Festival	Year Beginning Participation	Year Ending Participation
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

List and identify all names of partners or corporate officers involved with your shop:

1. \_\_\_\_\_ 3. \_\_\_\_\_

2. \_\_\_\_\_ 4. \_\_\_\_\_

Please list and describe ALL items you wish to sell. Use additional sheets if necessary. Submit photos or slides of all work to be juried. If possible, include a photo of your display. You will be allowed to offer for sale only those

items which are accepted. The accepted items will appear on your shop space lease agreement. Photos of new work, not yet ready at this time, may be submitted until June 1, 2019.

- |          |           |
|----------|-----------|
| 1. _____ | 8. _____  |
| 2. _____ | 9. _____  |
| 3. _____ | 10. _____ |
| 4. _____ | 11. _____ |
| 5. _____ | 12. _____ |
| 6. _____ | 13. _____ |
| 7. _____ | 14. _____ |

Check here \_\_\_\_\_ if you are willing to accept standby status.

Check here \_\_\_\_\_ if you need costume guidance.

Application fees for the 2019 Festival are as follows: A \$100 deposit is required with the filing of this application. Upon acceptance of the application by the Pittsburgh Renaissance Festival, your deposit will be refunded upon receipt of a Bill of Sale or Lease Agreement between Booth Owner and Applicant if applicable. Shop space fees are charged at \$45 per frontage foot. (Example: should you require 20 ft. frontage-your space would cost you \$900.)

In the case of cancellation by Applicant, a \$50 jury fee will be deducted from your deposit.

**If rejected**, your deposit will be refunded within 30 days of rejection.

The festival site consists of temporary structures built by shop owners. You will need to purchase one of these structures from an owner who is not returning. Information on these shops is available after acceptance only. There are limited possibilities of being assigned an empty space for building. The Crafts Coordinator must approve Booth purchase or lease.

New Participants may rent an existing shop for their 1<sup>st</sup> year only. If returning to the Festival, purchase or construction of a shop is required.

Booth prices range from low to high depending on shop size, location and appearance. Rental or purchase price is decided on by the booth owner.

**WAITING LIST STATUS:** Applicants are accepted to the show based on work quality; but if the category of their work is full, they are placed on a waiting list. Your deposit check will be returned to you in full and you will be contacted when an opening in your category becomes available.

- |                        |                          |
|------------------------|--------------------------|
| <b>SHOP TYPES</b>      | <b>(CIRCLE ONE ONLY)</b> |
| CLOTHING               | METAL                    |
| FIBER                  | MISCELLANEOUS            |
| FURNITURE              | WOOD                     |
| GLASS                  | MUSICAL                  |
| GRAPHICS               | PLANTS & HERBALS         |
| HEAD ADORNMENTS        | STATUARY                 |
| INDULGENCES (Services) | TOYS                     |
| JEWELRY                | LEATHER                  |

**THIS APPLICATION SHALL BE DEEMED ACCEPTED BY THE COMPANY ONLY AT SUCH TIME AS THE RESPONSIBLE PARTY EXECUTES AND DELIVERS TO THE COMPANY THE SIGNED "SPACE LEASE AGREEMENT" SUBMITTED TO THE RESPONSIBLE PARTY BY THE COMPANY, AND SUCH "SPACE LEASE AGREEMENT" IS EXECUTED BY AN OFFICER OF THE COMPANY ON BEHALF OF THE COMPANY.**

The following is a partial list of the Rules and Regulations for the 2019 Pittsburgh Renaissance Festival. These specific rules are emphasized here since their enforcement may influence your decision to participate in the 2019 Festival.

1. The responsible party listed on the application **MUST** be present at the Festival for at least 4 out of the 6 weekends.
2. The artist listed on page one of the application must handcraft all items in the booth. Sales people in the booth must be conversant with all steps of the process of creating the items for sale.
3. Seventy-five percent of any finished product must be handcrafted work of the identified artist. **NO COMMERCIAL MOLDS MAY BE UTILIZED.**
4. Each sales location, whether booth or cart, should fall primarily into a single media category.
5. No imports will be allowed unless specified in writing by Crafts Coordinator.
6. All items to be sold must be specifically listed on the Space Lease Agreement and/or addendum to the Space Lease Agreement.
7. Demonstrations subsidized by the Festival must be on a published schedule and must present as part of the demonstration an educational perspective of the role of that craft in the Renaissance. The Crafts Coordinator must approve the educational information.
8. The responsible party and all others participating in the Festival in association with the responsible party will strictly adhere to the Rules and Regulations as provided by the Festival prior to opening. It is the responsibility of each Exhibitor to distribute a copy of the Rules and Regulations to each member of their staff and instruct each member to review and adhere regulations to each member of their staff and instruct each member to review and adhere to said regulations.

Specifically-

- No anachronisms may be present, such as watches, sunglasses, cigarettes, smoking, facial-piercing, unnaturally colored hair, dreadlocks, etc.
  - No untreated plywood may be visible to the public, even in inclement weather. Untreated plywood means the plywood is recognized as such.
  - The Festival is open rain or shine. Displays cannot be obstructed by plastic or plastic tarps. Canvas cloth may be used as a cover.
  - Grounds driving is restricted to those vehicles with an Authorized Pass ONLY.
  - Any participant found under the influence of drugs and/or alcohol will be considered unfit for participation and will be dismissed immediately.
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9. If Company notifies Exhibitor of violations of said regulations by any Exhibitor or employees of Exhibitor which in the Company's judgment requires termination, the Exhibitor must immediately terminate staff member, confiscate the said pass, and remove the person from the site.
  10. Pets must be leashed at all times. At no time are pets allowed on the Village site. Pet owners are required to file a copy of vaccinations with the Site Office Manager. Pets running free will be confined and \$100.00 fine will be assessed to the owner before the return of their pet.

**Please sign and date this application below to indicate your understanding of and agreement to the Regulations set forth above.**

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_